

**Adams County Library Board Minutes**  
**Monday April 24, 2023**

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President.

Roll Call: Theim, Waugh, Townsend, David, and Nelson. Peterson and Edwards were excused. Erin Foley, Library Director and Marylu Silka were in attendance. Kyle Patterson was in attendance online.

The meeting was properly announced.

Motion to approve the agenda by Theim/Townsend. Motion carried.

There was no public input, but it is always welcome.

Motion to approve minutes by David/Theim. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by Townsend/Theim. Motion carried.

The Treasurer's Report was given by Theim.

**Communications and Reports**

48# of food for the food pantry.

**South Central Library System report 3/23/23**

Discussion of Bids

Approved Motions to continue as planned with Pankratz Project

**Director's Report**

Circulation is steady. Holds are down 2%. 5,000 items in March pulled/shelves.

Overdrive use is growing.

Budget is 25% of the year.

Quick Notes:

- Adams County staff changes: Adams County HR director and her assistant are both leaving employment in Adams County.
- Easter Egg Hunt: successful
- Friends of the Library 4/11 meeting: Chocolate Affair, \$2500 net profit. Stephanie received \$800.00 for Summer Reading program. A new President is requested.
- State Park Passes: 50 passes for distribution.
- Local Holds are approved.
- Annual Report Correction.

**Items for Discussion and Possible Action**

**a. & b. Review of Library Board Bylaws and Review of Library Personnel Policy**

Motion to table a. & b. for next meeting. Nelson/Theim. Motion carried.

**c. Closure of Library 5/30**

Motion to approve closure of Library on Tuesday May 30 with proper knowledge that the County has to approve. Nelson/Townsend. Motion carried.

**d. Library Service Plan**

Needs to be delivered to SCLS by September

**e. Bookmobile**

We should be on the lookout for things to go on the Bookmobile

**Agenda items for future meetings**

Review of Library Board Bylaws

Review of Library Personnel Policy

Library Closure

Bookmobile

The next meeting will be May 15 in the Adams County Community Center.

Meeting adjourned at 2:35pm.

Respectfully Submitted,

Theresa David