

Adams County Library Board Minutes
Monday October 18, 2021

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Townsend and Waugh. Peterson was excused. Erin Foley, Library Director and Marylu Silka were in attendance. Kyle Patterson (online) and Cynthia Haggard (online) were also in attendance.

The meeting was properly announced.

Motion to approve the agenda by Townsend/Edwards. Motion carried.

No member of the public was present, but public input is always welcome.

Motion to approve the minutes by Edwards/Waugh. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by David/Townsend. Motion carried.

Communications and Reports

77lbs of food for Food Pantry

SCLS Board of Trustees Mtg. 9/23/21

1. Discussed and Approved Budget
2. 2022: Budget, Organization Chart, Wage Grid, System Plan

Director's Report

Circulation is down 8%.

Budget is 75% of the year and ACL is at 69% of spending.

- Getting a new laptop for the teen room.
- ACL will still be able to contribute about \$5,000 toward own budget even w/pandemic. This comes from photocopies, book sales, etc.
- Brainstormed sources for art display-Mid State, UW Extension, 4-H

Quick Notes:

- Remodeling Updates: Maintenance staff will install the art hanging racks as they have time. Nintendo Switch is ready to use.
- Book sale extras
- ARPA Grants: SCLS will be submitting several grant applications for ARPA fund and will help with other applications.
- Advertising: We are ordering a 10-ft long banner with hours on it to be placed at the corner of North and Cedar Streets.
- Staff appreciation: One of ACL's regular patrons is paying for all the staff to have lunch next week.

Items for Discussion and Possible Action

a. 2022 Budget

Budget was forwarded by Admin and Finance to the County Board

b. Pandemic pivots and practices: lessons for the future

- curbside pickup was a positive and most likely here to stay
- hardest part was knowing who had authority to do things
- communication was most difficult w/in the county
- Plexiglass was a positive
- receiving covid supplies from maintenance

- Motion to thank Bill and maintenance staff for their above and beyond care for the Adams County Library and the Board. The Board would like him to be made aware of his perseverance and the Board's satisfaction. Townsend/Edwards. Motion carried

c. Bookmobile Brainstorm

- discussion about going w/the Lester Public Library as a unit for Bookmobile
- discussion of ARPA grant for Bookmobile
- Motion to applaud ACL Director Foley's efforts to find funds w/ARPA grant and to have her continue her efforts and keep the Board updated on such efforts. Nelson/Waugh. Motion carried.

Volunteer opportunity: Count and survey patrons coming to the Library October 25-30 for information for annual report.

Agenda items for future meetings

2022 Budget Update

Bookmobile

Re-nomination committee for slate of members who terms are up

Thank you for Bill

The next meeting will be November 15 at 2:00pm in the Adams County Community Center.

Meeting adjourned at 3:00pm.

Respectfully Submitted,

Theresa David