

## **Adams County Library Board Minutes**

**Monday July 19, 2021**

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Peterson (online), Theim, Townsend and Waugh. Erin Foley, Library Director and Marylu Silka were in attendance. Kyle Patterson (online) and Cynthia Haggard (online) were also in attendance.

The meeting was properly announced.

Motion to approve the minutes as amended by Theim/Townsend. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by Townsend/Edwards. Motion carried.

Treasurer's Report given by Theim. Balance forward \$98,115.88, interest \$336.94, Admin fee -\$111.67, realized gains or losses \$674.78, total balance forward \$99,015.93

### **Communications and Reports**

Jeanne Heidemann Scholarship Recipients: Crimson Rheifenstuhl and Arran David

SCLS Board Mtg. 6/24/21:

1. Approve Cost Formula
2. Approve Agreements with Madison Public Library as resource library
3. Discussion of New PLSR delivery system implementation with its implications for SCLS. DPI Library Services Team.

### **Director's Report**

Circulation is down less than 30%. "Patrons are coming back." 61% of items are provided by ACL.

\*Discussion of using circ numbers for data.

Budget is 45% of the year and June is half the year.

Quick Notes:

- Community Center: July 21 is the next possible date for jury selection in the Community Center.
- Summer Reading Program: ZooZort, outdoor story time, Kindergarteners on Wednesdays, Hoo's Woods Raptor Center
- EBB-Emergency Broadband Benefit: This grant will not fund hotspots for libraries that are not CIPA-compliant.
- Remodeling Update: "Office Furniture" will be added to our Library Budget line. Erin is working on gaming equipment. She has also asked about installing a picture hanging system in the room that will be flexible.
- Friends of the Library meeting: Mary and Pat attended. The Chocolate Affair is under discussion.
- Butterfly Garden: Acknowledged two volunteers. Terry has been mowing the paths, and Helen dropped in to pull a massive amount of Spotted Knapweed. There are Pollinator Grant possibilities.
- Oxford Library: The County has notified the Oxford Library that Adams County is proposing not to pay money to the Oxford Library starting in 2022. There may be a further update to this but does not affect ACL.

### **Items for Discussion and Possible Action**

- a. August Book Sale: Will be held during Side Walk Days in Room 145A. Thursday July 29 is set up. And sale is Friday July 30, 9am-5pm and Saturday July 31, 10am-2pm (“Buck a Bag” day).
  - \*Oxford FCC will be coming in to browse after the sale
  - \*Discussion of putting up signs for sale
- b. 2022 Budget: we can update at the August meeting. There was a question about using county vehicles.
- c. Draft a 5-Year Plan for the Library: suggestion of weeding materials, and adding specifics on Bookmobile. Will have a final draft in August.
- d. Best Practices for Library services and volunteer access
- e. Bookmobile Committee Report:
  - \*interview was in the newspaper
  - \*Quincy township-had good reception
  - \*visiting other municipalities
  - \*qys-would a car dealership be interested in donating?
- f. Room assignments for Board of Trustees meetings

Donation of a book cart from the Historical Society

Can HCE come in and decorate?

Looking for a more professional display case/lighting

### **Agenda items for future meetings**

Update of Goals in Budget  
Final Draft of Budget  
Final Draft of 5 year Plan  
Best Practices  
Book Sale  
Bookmobile Committee

The next meeting will be August 16 at 2:00pm in the Adams County Community Center.

Meeting adjourned at 3pm.

Respectfully Submitted,

Theresa David