

Adams County Library board Minutes

April 15, 2019

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, Board President. Members present: Nelson, Townsend, David, Peterson, Edwards, Theim, and Waugh. Erin Foley, Library Director, was excused. Marylu Silka, Kyle Patterson and Kaylee Lipa (SAYL student) were also in attendance.

The meeting was properly announced. There was no public input, but it is always welcomed.

Motion to approve the agenda by Waugh/Edwards. Motion carried.

Bills were circulated for review and initials.

Motion to approve minutes by Townsend/David. Motion carried.

Motion to approve financial report by Theim/Waugh. Motion carried.

Communications and Reports

Donations

A donation of 56 pounds of food from the library was given to the Food Pantry.

SCLS

Nelson reported on the March 28, 2019 meeting of the SCLS Board of Trustees:

Discussion of PLSR report and next steps

Continuing discussion of delivery hub in Marathon County (Wausau)

Director's Report

Marylu gave the Director's Report.

Circulation was down a little, but may be a trend comparable to other libraries. Holds are at 75% from our own collections.

Budget is on track.

Door counter working great.

Received \$1,000 from Friends of the Library to spend on Summer Reading Program.

The Library will be closed April 19 and 20.

Annual Easter Egg Hunt will be on April 20 courtesy of Bob Theim, the Masons, Stephanie and Sue.

On March 19, the County Board approved the resolution to amend the County Board Rules to have seven appointed members for the Library Board. No questions were asked about the library's Annual Report that was also in the Board packet.

Library Aide interview will take place the last week of April.

Springsted Wage Study: No further info, but the County is starting to get comparables.

Jeanne Heideman Scholarship: The Friends met on 4/9 to discuss the applications for their scholarship.

Cassie was asked by Pat Townsend to address the committee and was well received.

Plants: The large plants have gone to good home. Volunteer Betty took excellent care of them for many years, and helped prepare them for moving.

Erin is out of the office April 10-15.

Items from March:

Is there an ALA policy on hate speech? No, because it is a very complex issue-hate speech is not illegal unless it advocates violence specifically. Erin prepared a sheet on the ALA recommendation for dealing with hate speech.

Confidentiality of patron records when using a collection agency? Erin had an article from the Library Journal from 2016. It lists what information can be shared with collection agencies and what cannot. Need for a policy on requesting a patron to change computer terminals? No need for a separate policy on the one issue. General policies on patron behavior are broad enough to cover patron behavior if it becomes abusive. We also have a complaint form a patron can use if they feel they have been mistreated.

Discussion and Action Items

Policy and Document Review

Policies deemed still relevant and don't need to be changed.

Motion to approve ACL Polices by Townsend/Theim. Motion carried.

Extra Book Sale: Friends made \$245 at the book sale.

Summer Reading Program: Stephanie presented the 2019 "A Universe of Stories" Summer Reading Program. New this year is a BINGO style card to keep track of reading goals and new prizes. It is hoped that this engages more patrons. There will be three groups, Children, Teens, and Adults.

Agenda items for future meetings

Personnel Policy

Long Term Planning, 1 Year and 5 Year

Future Book Sales

Door Counter Information

Jeanne Heideman Scholarship recipient

The next meeting will be May 20, 2019 at 2:00pm in the Adams County Community Center.

Motion to adjourn at 2:45pm. Edward/Townsend. Motion carried.

Respectfully Submitted,
Theresa David