

## Adams County Library board Minutes

March 18, 2019

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, Board President. Members present: Nelson, Townsend, David, Peterson, Edwards, Theim and Foley. Waugh was excused. Kyle Patterson and Jasmine Anderson (SAYL student) were also in attendance.

The meeting was properly announced. There was no public input, but it is always welcomed.

Motion to approve the agenda by Peterson/Theim. Motion carried.

Bills were circulated for review and initials.

Motion to approve minutes by Townsend/Peterson. Motion carried.

Motion to approve financial report by Edwards/Peterson. Motion carried.

### **Communications and Reports**

#### **Donations**

A donation of 73 pounds of food from the library was given to the Food Pantry. PLSR report is completed.

#### **SCLS**

Nelson reported on the February 28, 2019 meeting of the SCLS Board of Trustees:  
Presentation "How to Read Financial Reports"  
Reviewed and approved the System Annual Report

#### **Director's Report**

Circulation was down.

Upcoming events: Medium Diane Doyle will be presenting at the Community Center. The library will be hosting Mauston resident and author Debbie McKinney who will be sharing her experiences.

#### **Issues:**

Theft of newspaper sections by crossword puzzle people

Odor problems—an air freshener was added to the computer lab

Patron escorted out for excessive noise (also had food in computer lab)

Received an audio book where disk three contained a lecture on women's health, in the middle of the novel. A replacement has been received.

County Board resolution: Is on the agenda for approval at the March 19 County Board meeting. Annual Report for 2018 is also in the Board packet.

Springsted Wage Study: Library staff have finished the questionnaires for the wage study. Thanks to Marylu and Judy who completed the studies for the multi-employee job descriptions.

ALA Resolution on Fines: A resolution was passed at the midwinter ALA meeting expressing opposition to the use of fines by Libraries because they can create an economic barrier to access to library services and materials. ALA urges libraries to move toward the elimination of fines, and urges governing bodies to increase financial support of Libraries.

Friends of the Library meeting 3/12: The Friends presented us with \$1000 to use for Summer Reading Program presenters this year. Please tell them thanks! Stephanie has a great list of new performers this

year. Other topics include the 2019 Chocolate Affair; they netted over \$3200 and the Jeanne Heideman Scholarship: they have two \$500 scholarships for graduating students this spring.

Weather: We had a large group at Storytime on Friday probably because there was no school for the third time that week. The hope is that Cedar S. will remain open to the parking lot until repairs can be made. There is currently one front entrance to the library due to the weather related road situation. Erin will be out of the office: April 1-15. Marylu will attend the April 15 Library Board meeting.

#### **Discussion and Action Items**

##### **Library Assistant I position hiring update**

Renee Elkington has accepted the position. Will be working Thursdays and Fridays.

##### **Annual Report 2018 review**

No changes occurred. Mary Nelson, Board President has signed the report.

##### **Policy and Document Review**

Motion made by Townsend to amend the bylaws in Article I, Section 5, Relationship to County Government to read, "Adams County provides for the maintenance and repair of the library building." Seconded by David. Motion carried.

Discussion: Does the ALA have a policy concerning hate speech? Does that need to be something we look at under Library Bill of Rights? Erin will look into that.

Discussion: Confidentiality of Library Records-Can we provide information to a collection agency? (p. 13) Erin will look to see if anything has changed in relationship to the statute.

Discussion: Is there a policy needed for situations where a patron does not want to give up using a computer? Erin will talk with the staff on different policies and situations for their input.

##### **Storage room/extra book sale:**

The staff have been clearing out books. They don't know how much space they'll eventually have.

Discussion: Having a book sale over Memorial Day Weekend or during National Library Week? Smaller sales, more times per year?

##### **Agenda items for future meetings**

Policy and Document Review

Proposed Memorial Day Book Sale

The next meeting will be April 15, 2019 at 2:00pm in the Adams County Community Center.

Motion to adjourn at 3:00pm. Motion carried.

Respectfully Submitted,  
Theresa David

