

Adams County Library Board Minutes
March 27th, 2017

The meeting was called to order at 1:00 p.m. by Mary Nelson, Board President, in the library meeting room. Members present were Nelson, Edwards, Peterson, Grosshuesch, Theim, Townsend, and Foley. Skala was excused.

The meeting was properly announced.

Motion to approve the agenda by Edwards / Townsend. Motion Carried.

Public citizen input is invited. However, no members of the public were in attendance.

Motion to approve the minutes by Townsend / Theim. Corrections were noted and the motion to approve the minutes as amended carried.

Bills were distributed for review and initials.

Financial reports were presented. Motion to discontinue the Cash Income Report by Peterson / Theim. Motion carried. Motion to approve the financial report by Townsend / Edwards. Motion carried.

Communications and Reports

Foley presented thank you notes from patrons received by library staff.

Nelson reported on the February 23rd South Central Library System meeting

- Presentation of SCLS finances and state aid based on the annual report.
- Presentation on SCLS Foundation tier and fee changes. The foundation has grant funds available for projects that benefit all libraries.
- Report on Wisconsin Library Legislative Day. Priorities include increased broadband availability, the role of libraries in workforce development, the benefits of lifelong learning, and the role of libraries in promoting lifelong learning.

Nelson reported on the March 23rd South Central Library System meeting

- Presentation of the results of the annual library visits
- Approval of Audit
- Approve renewal of borrowing agreement with the Winnefox System
- Discussion of advocacy efforts needed to restore federal funding.

Foley presented the Director's reports

- Circulation is down about 20% from last year. Discussion of declining circulation at Adams County Library and throughout SCLS.
- The budget is on track
- Foley presented the Director's quick notes.

Action Items

Bylaws review

- Discussed an amendment to establish duties the treasurer position, including:
 - reviewing account statements monthly
 - administering a limited "expediency account" for day-to-day library operations and acquisitions

- signing checks
- Also discussed whether bonding is required
- Tabled

Fiscal compliance update, including revenue accounts

- Discussed current accounts and changes necessary to comply with state law
- Foley shared a letter to Interim County Manager Barb Petkovsek requesting assistance
- Tabled

Library / Adams County Theater (ACT) moving showings

- Discussion of the arrangement between the library and ACT
- Discussed screenings designated for children who may disturb other moviegoers and the projectionist's related concerns
- No board action, but Edwards will request information from the ACT board.

Policies Review

- The recently adopted omnibus policy document was reviewed
- Motion to approve by Edwards / Townsend. Motion carried.

Audit Committee update

- The one remaining account was found to be in good order.
- It was and balanced with MaryLu Silka's assistance
- Motion to accept the audit by Edwards / Peterson. Motion carried.

Wi-fi hotspot update

- Foley discussed difficulties in obtaining the correct wi-fi hotspots through Adams County IT
- She is now working directly with Verizon to get hotspots
- Tabled

Possible Items for Future Meetings

- Bylaws Review
- Fiscal compliance
- Wi-fi hotspot update
- Library / Adams County Theater movie showings

The next meeting will be April 24th, 2017.

Motion to adjourn by Nelson / Theim at 2:35 p.m. Motion carried.

Respectfully submitted,

Tyler Grosshuescsh